

**Poland – Recruitment services – Providing to the Buyer recruitment services for candidates from the territory of Canada for medical program at the School of Medicine (Uniwersytet Medyczny im. Karola Marcinkowskiego) in Poznan conducted in English at the faculty of medicine and the faculty of medicine and dentistry**

**OJ S 83/2024 26/04/2024**

**Contract or concession notice – standard regime**

**Services**

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## 1. Buyer

### 1.1. Buyer

Official name: Poznan University of Medical Sciences

Legal type of the buyer: Body governed by public law

Activity of the contracting authority: Education

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## 2. Procedure

### 2.1. Procedure

Title: Providing to the Buyer recruitment services for candidates from the territory of Canada for medical program at the School of Medicine (Uniwersytet Medyczny im. Karola Marcinkowskiego) in Poznan conducted in English at the faculty of medicine and the faculty of medicine and dentistry

Description: Providing to the Buyer recruitment services for candidates from the territory of Canada for medical program at the School of Medicine (Uniwersytet Medyczny im. Karola Marcinkowskiego) in Poznan conducted in English at the faculty of medicine and the faculty of medicine and dentistry

Procedure identifier: b887ba43-dbc2-4113-bc22-c72ec09ce081

Internal identifier: PN-26/24

Type of procedure: Open

#### 2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79600000 Recruitment services

#### 2.1.2. Place of performance

Postal address: ul. Fredry 10

Town: Poznań

Postcode: 61-701

Country subdivision (NUTS): Miasto Poznań (PL415)

Country: Poland

#### 2.1.4. General information

Additional information: I. EVIDENCE CONFIRMING COMPLIANCE WITH THE CONDITIONS FOR PARTICIPATION IN THE PROCEDURE AND INCLUSION BASIS MEANS OF EVIDENCE IS LOCATED IN SUBSECTION 19 TOR II. 1) Each Contractor shall be obliged to attach to their bid a statement current as of the date of submission of bids, in the form of a Single European Procurement Document (hereinafter referred to as JEDZ), prepared in accordance with the model contained in Schedule 4 to the ToR. The single document (JEDZ), shall be prepared, under pain of nullity, in electronic form and bear a qualified electronic

signature. Instructions for filling out the JEDZ are posted at: [https://www.uzp.gov.pl/\\_\\_data/assets/pdf\\_file/0022/54904/Jednolity-Europejski-Dokument-Zamowienia-instrukcja-2022.04.29.pdf](https://www.uzp.gov.pl/__data/assets/pdf_file/0022/54904/Jednolity-Europejski-Dokument-Zamowienia-instrukcja-2022.04.29.pdf). The Contractor, when completing the statement on the JEDZ form, may also use the tool available at <https://espd.uzp.gov.pl/>. The template of the JEDZ has been prepared based on the above-mentioned tool, the Buyer provides the template in Polish and English versions in pdf and xml formats. 2) Each Contractor shall be obliged to attach to their tender a statement, current as of the date of submission of tenders, confirming that they are not subject to exclusion from participation in the public procurement procedure pursuant to Art. 5k of Council Regulation (EU) No. 833/2014 of July 31, 2014 concerning restrictive measures in view of Russia's actions destabilizing the situation in Ukraine, as amended by Regulation 2022/576 (OJ). EU Official Journal No. L 111, 8.4.2022, p. 1) and about not being excluded from participation in the public procurement procedure on the basis in Article 7 paragraph 1 of the Law of April 13, 2022 on special solutions to prevent support for aggression against Ukraine and to protect national security (Journal of Laws 2022, item 835) containing information on subcontractors and suppliers to whom more than 10% of the contract value is attributable: - hereinafter referred to as the "statement of grounds for exclusion from the proceedings related to the sanctions on the Russian Federation" (Schedule No. 7 to the ToR). 3) The contractor, in the case of relying on the capabilities or situation of entities providing resources, shall present, together with the statement referred to in paragraph 1, also a statement of the entity providing resources, confirming the absence of grounds for exclusion of that entity and, respectively, the fulfillment of the conditions for participation in the proceedings or selection criteria, to the extent that the contractor relies on its resources, as well as a statement on not being subject to exclusion from participation in the public procurement procedure on the basis of Article 5k of Council Regulation (EU) No. 833/2014 of July 31, 2014 concerning restrictive measures in connection with Russia's actions destabilizing the situation in Ukraine, as amended by Regulation 2022/576 (Journal of Laws EU No. L 111, 8.4.2022, p. 1) and that they are not subject to exclusion from participation in the public procurement procedure on the basis of Article 7 (1) of the Law of April 13, 2022 on Special Solutions to Counteract Supporting Aggression against Ukraine and to Protect National Security (Journal of Laws of 2022, item 835) in accordance with Schedule 7a to ToR. III. Contractor having its registered office or place of residence outside the territory of the Republic of Poland submits documents in accordance with 19.5 TOR. IV. THE BUYER DOES NOT REQUIRE A DEPOSIT. V. The Buyer does not foresee the possibility of awarding contracts referred to in Article 214 (1) (7) of the Act. VI. THE BUYER DOES NOT REQUIRE A PERFORMANCE BOND.

Legal basis:

Directive 2014/24/EU

#### **2.1.6. Grounds for exclusion:**

Purely national exclusion grounds: 13. GROUNDS FOR EXCLUSION REFERRED TO IN ART. 108 PAR. 1 AND IN ART. 109 PAR. 1 of the PPL and in regulations related to the introduction of sanctions on the Russian Federation. 13.1. Subject to Article 110 (2) of the PPL, the Contractor shall be excluded from the procurement proceedings: 1) a natural person who has been lawfully convicted of a crime: a) A person participating in an organized criminal group or association aimed at committing a crime or fiscal crime referred to in Article 258 of the Criminal Code b) An entity involved in human trafficking as referred to in Article 189a of the Criminal Code, c) referred to in Article 228-230a, Article 250a of the Criminal Code, in Articles 46-48 of the Law on Sports of June 25, 2010, or in Article 54 (1-4) of the Law on Reimbursement of Medicines, Foodstuffs for Special Nutritional Purposes and Medical Devices of May 12, 2011, d) An entity involved in financing of a terrorist crime referred to in Article 165a of the Penal Code, or the crime of preventing or hindering the establishment of

the criminal origin of money or concealing its origin, as referred to in Article 299 of the Penal Code, e) An entity of a terrorist nature, as referred to in Article 115 § 20 of the Criminal Code, or aimed at committing this crime, f) An entity intending to entrust work to a minor foreigner, as referred to in Article 9 paragraph 2 of the Act of June 15, 2012 on the effects of entrusting work to foreigners unlawfully residing on the territory of the Republic of Poland g) An entity involved in crime against economic turnover as referred to in Article 296-307 of the Penal Code, a crime of fraud as referred to in Article 286 of the Penal Code, a crime against the credibility of documents as referred to in Article 270-277d of the Penal Code, or a fiscal crime, h) referred to in Art. 9 (1) and (3) or Art. 10 of the Act of June 15, 2012 on the effects of entrusting work to foreigners residing in violation of regulations on the territory of the Republic of Poland - or an entity involved in any criminal act under foreign law; 2) if an incumbent member of its management or supervisory body, a partner in a general partnership or partnership, or a general partner in a limited partnership or limited joint-stock partnership, or a proxy has been validly convicted of a crime referred to in item 1; 3) against whom a final court judgment or a final administrative decision has been issued of being in arrears with payment of taxes, fees or contributions for social or health insurance, unless the Contractor, respectively, before the deadline for submitting requests to participate in the proceedings or before the deadline for submitting tenders, has made payment of due taxes, fees or contributions for social or health insurance, together with interest or fines, or has entered into a binding agreement on the repayment of these receivables; 4) against whom a ban on competing for public contracts has been validly adjudicated; 5) if the Buyer can establish, on the basis of reliable grounds, that the Contractor has entered into an agreement with other Contractors aimed at distorting competition, in particular if they belong to the same capital group as defined in the Act on Competition and Consumer Protection of February 16, 2007, and have submitted separate bids, partial bids or requests for admission to participate in the proceeding, unless they demonstrate that they have prepared these bids or applications independently of each other; 6) if, in the cases referred to in Article 85 (1) of the PPL, there has been a distortion of competition resulting from prior involvement of this Contractor or an entity which is a member of the same group as the Contractor, as defined in the Act on Competition and Consumer Protection of February 16, 2007, unless the resulting distortion of competition can be eliminated in a different way than by excluding the Contractor from participation in the procurement procedure. 13.2. The Contractor shall be excluded from the public procurement procedure referred to in: a) Article 5k of Council Regulation (EU) No. 833 /2014 of July 31, 2014 concerning restrictive measures in view of Russia's actions destabilizing the situation in Ukraine, as amended by Regulation 2022/576 (Official Journal of the EU No. L 111 of 8.4.2022, p. 1);. b) Article 7(1) of the Law of April 13, 2022, on special solutions to prevent support for aggression against Ukraine and to protect national security. 13.3. Optional grounds for exclusion: The Buyer, pursuant to Article 109 paragraph 1 item 4 of the Act, provides for the exclusion of the Contractor in relation to whom liquidation has been opened, bankruptcy has been declared, whose assets are managed by a liquidator or a court, who has made an arrangement with creditors, whose business activity is suspended, or who is in another situation of this kind resulting from a similar procedure provided for in the regulations of the place where this procedure is initiated.

## 5. Lot

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### 5.1. Lot: LOT-0001

Title: Providing to the Buyer recruitment services for candidates from the territory of Canada for medical program at the School of Medicine (Uniwersytet Medyczny im. Karola Marcinkowskiego) in Poznan conducted in English at the faculty of medicine and the faculty of medicine and dentistry

Description: Providing to the Buyer recruitment services for candidates from the territory of Canada for medical program at the School of Medicine (Uniwersytet Medyczny im. Karola Marcinkowskiego) in Poznan conducted in English at the faculty of medicine and the faculty of medicine and dentistry

Internal identifier: PN-26/24

#### **5.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 79600000 Recruitment services

Options:

Description of the options: The Buyer anticipates the possibility of awarding an order under the right of option in an amount equivalent to 50% (rounding down) of the signed executive contract.

#### **5.1.2. Place of performance**

Town: Poznań

Country subdivision (NUTS): Miasto Poznań (PL415)

Country: Poland

#### **5.1.3. Estimated duration**

Duration: 24 Months

#### **5.1.4. Renewal**

Maximum renewals: 1

The buyer reserves the right for additional purchases from the contractor, as described here:

The Buyer envisages the possibility of renewing the framework agreement for a maximum of next 24 months - detailed rules for renewal are described in the model contract (Schedule 1 to the ToR).

#### **5.1.6. General information**

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

This procurement is also suitable for small and medium-sized enterprises (SMEs)

#### **5.1.9. Selection criteria**

Criterion:

Type: Technical and professional ability

Name: Pkt. 18.1 ppkt 4 TOR

Description: The Buyer will consider the condition fulfilled if the Contractor demonstrates that:  
a) recruited in the last three years, and if the period of operation is shorter - in this period, at least 10 foreign students in the field of medicine, with an indication of the object, date of execution and entities for which the services were performed, along with evidence indicating whether these services were performed properly;. b) has or will have at its disposal: - at least one person assigned to this contract who is fluent in English.

#### **5.1.10. Award criteria**

Criterion:

Type: Price

Description: The Buyer will use the criterion "value of the commission" (in ...% of the tuition fee for the first year of study) when selecting a bid. Described in detail in the subsection 15 TOR  
Description of the method to be used if weighting cannot be expressed by criteria: The five bids with the lowest offered commission value (%) will be considered the most advantageous.

#### **5.1.11. Procurement documents**

Languages in which the procurement documents are officially available: Polish, English

Address of the procurement documents: <https://platformazakupowa.pl/pn/ump>

Ad hoc communication channel:

Name: Platforma zakupowa

URL: <https://platformazakupowa.pl/transakcja/919410>

#### **5.1.12. Terms of procurement**

Terms of submission:

Electronic submission: Required

Address for submission: <https://platformazakupowa.pl/transakcja/919410>

Languages in which tenders or requests to participate may be submitted: Polish, English

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Not allowed

Deadline for receipt of tenders: 28/05/2024 10:00:00 (UTC+2)

Deadline until which the tender must remain valid: 90 Days

Information about public opening:

Opening date: 28/05/2024 11:00:00 (UTC+2)

Place: <https://platformazakupowa.pl/transakcja/919410>

Terms of contract:

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: yes

Information about review deadlines: An appeal is filed: a) 10 days from the date of providing information about the ordering party's activity constituting the basis for its submission, if the information was provided using electronic means of communication, b) 15 days from the date of providing information about the ordering party's action constituting the basis for its submission, if the information was provided in a manner other than that specified in point and;

#### **5.1.15. Techniques**

Framework agreement: Framework agreement, without reopening of competition

Maximum number of participants: 5

Information about the dynamic purchasing system: No dynamic purchase system

#### **5.1.16. Further information, mediation and review**

Review organisation: National Chamber of Appeal

Organisation providing more information on the review procedures: National Chamber of Appeal

## **8. Organisations**

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### **8.1. ORG-0001**

Official name: Poznan University of Medical Sciences

Registration number: 7770003104  
Department: Dział Zamówień Publicznych  
Postal address: ul. Fredry 10  
Town: Poznań  
Postcode: 61-701  
Country subdivision (NUTS): Miasto Poznań (PL415)  
Country: Poland  
Contact point: Dział Zamówień Publicznych  
Email: [dzp@ump.edu.pl](mailto:dzp@ump.edu.pl)  
Telephone: 061 854 60 13  
Internet address: <https://platformazakupowa.pl/pn/ump>  
Information exchange endpoint (URL): <https://platformazakupowa.pl/pn/ump>  
Buyer profile: <https://platformazakupowa.pl/pn/ump>

**Roles of this organisation:**

Buyer

**8.1. ORG-0002**

Official name: National Chamber of Appeal  
Registration number: 5262239325  
Department: Krajowa Izba Odwoławcza  
Postal address: ul. Postępu 17A nd nd  
Town: Warszawa  
Postcode: 00-676  
Country subdivision (NUTS): Miasto Warszawa (PL911)  
Country: Poland  
Contact point: Krajowa Izba Odwoławcza  
Email: [odwolania@uzp.gov.pl](mailto:odwolania@uzp.gov.pl)  
Telephone: (22) 458 78 01  
Internet address: <https://www.uzp.gov.pl/kio>  
Information exchange endpoint (URL): <https://www.uzp.gov.pl/kio>

**Roles of this organisation:**

Review organisation

Organisation providing more information on the review procedures

**11. Notice information**

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**11.1. Notice information**

Notice identifier/version: 9b0b2993-0796-4eda-8c1d-8214aea84b0f - 01  
Form type: Competition  
Notice type: Contract or concession notice – standard regime  
Notice dispatch date: 24/04/2024 12:49:19 (UTC)  
Languages in which this notice is officially available: Polish, English

**11.2. Publication information**

Notice publication number: 251167-2024  
OJ S issue number: 83/2024  
Publication date: 26/04/2024