Appendix 1 to the ToR

Case No: **PO.271.49.2022**

**TENDER FORM**

1. **CONTRACTING PARTY:**

**Łukasiewicz Research Network- PORT Polish Centre for Technology Development**

ul. Stabłowicka 147

54-066 Wrocław

1. **CONTRACTOR:**

**This tender has been submitted by:**

I/we, the undersigned

…………………………………………………………………………………

acting for and on behalf of:

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **CONTRACTOR(-S) NAME** | **CONTRACTOR(-S) ADDRESS** | **NIP, REGON, KRS OF THE CONTRACTOR(-S)** |
|  |  |  | **Taxpayer Identification No. (NIP)[[1]](#footnote-1):**  **National Business Registry No. (REGON)[[2]](#footnote-2):**  **National Court Register No. (KRS)[[3]](#footnote-3):** |

1. **PERSON AUTHORISED TO CONTACT THE CONTRACTING Party:**

|  |  |
| --- | --- |
| **Full name** |  |
| **E-mail address, telephone number** |  |

1. By submitting a tender in a procedure conducted under the basic procedure with the option for negotiations to improve the tenders for the contract entitled:

“**Expert supervision of rebuilding and retrofitting the BSL-3 laboratory in Łukasiewicz - PORT**”

I/we offer to perform the subject of the contract in the full scope covered by the ToR on the following conditions:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Criterion no. 1 - Price | Net price: …………………………..…………… PLN/ EURO/ CHF\*  Applied VAT level will be ………% (if VAT applicable)  **GROSS PRICE: ……………………….. PLN/ EURO/ CHF\*,**  **Including value for the optional order:**   |  |  | | --- | --- | | **Stages of optional order** | **Gross price**  **[PLN/ EURO/ CHF\*]** | | Stage III. Part 2. Selection of the contractor for the construction works based on appropriate procedure of PPL legislation |  | | Stage IV. Part 2. Supervision over building works and interim acceptance of construction works |  | | Stage IV. Part 3. Final acceptance of works and commissioning of the laboratory |  | | Stage V. Certification of the laboratory in accordance with EN12128 and Genetically Modified Microorganisms (GMM) regulation for GMM III |  | | Stage VI. Consultations after commissioning of the laboratory |  | |

\*Delete as appropriate

**5. Contractor’s declarations**

a. I declare that the person acting as an Expert will be:

**……………………………………………………………………………………………………**

(give name and surname of the Expert)

**b. Within criterion no. 2, I indicating the professional experience of Expert:**

|  |  |  |
| --- | --- | --- |
| No. | **Description Expert’s professional experience**  (optional parameters) | **The Contractor indicates the experience of the Expert by entering:**  **YES or NO** |
| 1 | Experience of the Expert in at least 4 projects of building, re-building or retrofitting of the BSL-3, ABSL-3, BSL-4 or ABSL-4 laboratories **in the scope of planning of the laboratories**. | …………….  YES/NO |
| 2 | Experience of the Expert in at least 4 projects of building, re-building or retrofitting of the BSL-3, ABSL-3, BSL-4 or ABSL-4 laboratories **in the scope of designing or evaluation of the designs of the laboratories.** | …………….  YES/NO |
| 3 | Experience of the Expert in at least 4 projects of building, re-building or retrofitting of the BSL-3, ABSL-3, BSL-4 or ABSL-4 laboratories **in the scope of supervision of the construction works in the laboratories.** | …………….  YES/NO |
| 4 | Experience of the Expert in the field of functional commissioning of BSL-3, ABSL-3, BSL-4 or ABSL-4 laboratories (conducting tests as part of validating premises and apparatus or validation of processes and procedures). | …………….  YES/NO |
| 5 | Participation of the Expert in the certification of BSL-3, ABSL-3, BSL-4 or ABSL-4 laboratories to selected international standards. | …………….  YES/NO |

1. I/We hereby declare that I/we will complete the contract within the indicated deadline, taking into account the provisions in the ToR.
2. I/We hereby declare that I/we consider myself/ourselves bound by this tender for the time period indicated in the ToR.
3. I/We hereby declare that:

* **I/We do not intend** to subcontract any part of the services (please delete if not applicable).
* **I/We intend** to subcontract the following range of services (please complete the table below if applicable or delete where not applicable):

|  |  |  |
| --- | --- | --- |
| No. | Parts of the contract - scope of services the Contractor intends to subcontract | Name of the Subcontractor |
| 1. |  |  |
| 2. |  |  |

1. I/We hereby declare that the price of the tender includes all costs of contract completion.
2. I/We hereby declare that I/we have read the content of ToR, its appendices, including the template of the agreement (Appendix 3 to the ToR) and all of their modifications (if applicable) and accept their content.
3. If my/our tender is found to be the most advantageous, I/we will sign the agreement in accordance with the conditions specified in the ToR on the date indicated by the Contracting Authority.
4. I/We hereby declare that the services relating to the subject of the contract: **will/will not** (*delete as appropriate*) lead to the creation of a tax liability for the Contracting Authority in accordance with VAT regulations. The above tax liability will relate to the scope indicated in the table below:

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Name (type) of goods/services** | **Value of goods/services without tax amount** | **Rate of goods and services tax that will apply** |
|  |  |  |  |
|  |  |  |  |

If none of the above items are deleted, the Contracting Authority will assume that no tax obligation arises on the part of the Contracting Authority. A tax obligation on the part of the Contracting Authority will arise in the event of:

* intra-Community acquisitions of goods,
* imports of services or goods.

1. I/We hereby declare that I/we have complied with the information obligations provided for in Article 13 or Article 14 of the GDPR\* towards natural persons from whom I/we have directly or indirectly obtained personal data in order to apply for the award of a public contract in the procedure in question\*\*.

*\*Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 119, 04.05.2016, p. 1)*

*\*\*If the Contractor does not provide personal data other than those directly concerning them or if there is an exemption from the obligation to provide information pursuant to Article 13(4) or Article 14(5) of the GDPR, it should cross out the content of this declaration and add the entry “not applicable”.*

1. I/We hereby declare that I/we, as contractor, constitute (delete as appropriate):

- a micro enterprise

- a small enterprise

- a medium-sized enterprise

This information is requested for statistical purposes only.

* Micro enterprise: an enterprise which employs fewer than 10 persons and whose annual turnover or annual balance sheet total does not exceed EUR 2 million.
* Small enterprise: an enterprise which employs fewer than 50 persons and whose annual turnover or annual balance sheet total does not exceed EUR 10 million.
* Medium-sized enterprise: enterprises which are not micro or small enterprises and which employ fewer than 250 persons and whose annual turnover does not exceed EUR 50 million or whose annual balance sheet total does not exceed EUR 43 million.

1. The documents which constitute a company secret are in the file: ……………………………………………………………. Attached to the tender (fill in if applicable).

**The tender form should be made, under pain of nullity, in electronic form (i.e. with qualified electronic signature) or in the electronic format with trusted electronic signature or certified personal electronic signature.**

1. If applicable. [↑](#footnote-ref-1)
2. If applicable. [↑](#footnote-ref-2)
3. If applicable. [↑](#footnote-ref-3)